

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 10 SEPTEMBER 2015 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors: Diane Bonham, Julia Gregson, Pam Laking (Chair), Alan Sykes, Gina Thompson
Clerk: Eve Haskins
In attendance: One member of the public was present

1/0915 Co-option of Parish Councillors

RESOLVED that this item to be deferred until the next meeting when potential members may be present.

2/0915 Apologies

Apologies were received and accepted from Cllr Kirkham.

3/0915 Declarations of Interest

None received.

4/0915 To confirm minutes of meeting held on 20 August 2015

Minutes of meeting held on 20 August 2015 were confirmed as a true record and signed by the Chair.

5/0915 Planning issues

1. Applications: None received.
2. Notification of planning decisions from Bradford Council:
 - 15/02856/HOU – Construction of first floor extension to bungalow at 4 The Narrows, Harden – REFUSED;
 - 15/02974/HOU – Construction of two storey rear extension at 110 Long Lane, Harden - GRANTED.

6/0915 Public Representation

1. Back O' the Mill, Harden:

A member of the public expressed concern regarding the demolition of the building housing the garage at Back O' the Mill, Harden. He asserted that a notice had been placed in the community notice-boards about a year ago, stating that this building had a building preservation order on it and as such was protected from being demolished for a set period of time (six months). A notice has recently been seen on a nearby lamppost stating that the building was due to be demolished, and this has now taken place. The member of the public was concerned as the Back O' the Mill area is a right of way and any plans to erect new buildings here may require a change of use, or a diversion of the right of way, which would be contentious to the nearby residents. The Chair explained that the Parish Council would be notified of any planning application submitted locally, as would the local residents, therefore there will be the opportunity to object if this happens.

2. Traffic signs:

A member of the public expressed concern regarding the existing traffic signs in the Harden area, and claimed that they are incorrect (e.g. having black borders where they should not, and some not placed in the correct position). He was concerned that any prosecution for ignoring these signs could be challenged in court as he claimed that they are not enforceable in law. An email had been previously sent to the Parish Council regarding this concern, and all agreed that the Clerk to pass this email and the concerns to BMDC's Highways Department.

7/0915 Exchange of Information

None received.

8/0915 Christmas event

RESOLVED that:

1. Cllrs Gregson, Bonham and Thompson to purchase the wine and other refreshments for the Christmas event, as well as sweets for the children, which is to be held on Sunday 6 December 2015 at approximately 5.30pm-6.00pm;
2. Chair to purchase the mince pies for the event;
3. Clerk to verify the numbers of the above purchased last year to bring to the next meeting;
4. Clerk to liaise with the local school to verify whether they will be providing buns for the event again;
5. Clerk to liaise with church re confirmation of timings and extra volunteers for the event;
6. Clerk to contact local electricians to obtain quote for repairing the Christmas lights prior to the event.

9/0915 Traffic on Wilsden Road

Clerk reported that recent communications with the Neighbourhood Policing Team revealed that an official complaint has been lodged against them to the IPCC, the nature of which the police did not know, therefore all traffic actions in the area are now on hold.

RESOLVED that Clerk to contact the local police again to determine whether it is possible for any action could be taken regarding the speeding in the village, as it has been over a year since this was first discussed, and whether there have been any recent results/evidence from the speed boxes in the area.

10/0915 Horticulture

RESOLVED that:

1. Cllr Gregson to inform local gardener that his quote of £85 received to trim back the butchers/post office flower beds and war memorial hedges be accepted, work to commence as soon as possible;
2. Parish Council to provide and maintain the bedding plants outside the butchers/post office, both winter and summer plants;
3. Clerk to contact BMDC to verify ownership of above land outside the butchers/post office, and to determine whether this area of land could be officially taken over by the Parish Council as an asset transfer or similar;
4. Clerk to contact both nurseries in the area to request sponsorship for planting of the butchers/post office bedding plants;
5. Parish councillors to liaise with local landscape gardeners to obtain advice on how the flower beds outside the PO/butchers might be redeveloped, including cost estimates;
6. Clerk to contact Shipley Area Office to confirm that the Parish Council wish to take over the provision and maintenance of the war memorial flower bed, and verify whether maintenance of the hedges and surrounding area would also fall under this new remit.

11/0915 War memorial

RESOLVED that Clerk to undertake the completion of the funding application form from the War Memorial Trust for the cleaning of the war memorial in Harden, including searching for quotes and researching the history of the memorial, to aim for the deadline at the end of November 2015.

12/0915 Community Chest grant

RESOLVED that Clerk to apply for Community Chest funding before the next deadline at the end of October, requesting funding of £350 as contribution towards horticultural expenditure this year.

13/0915 Harden Post Office

RESOLVED that Clerk to contact Post Office Ltd on behalf of the Parish Council to express concern regarding the recent closure of the village post office if it closes again in the near future.

14/0915 SCAPAG update

Chair stated that the next SCAPAG meeting will be held on 28 October 2015 in Baildon, and anyone with any questions should send them to her before she attends this meeting.

15/0915 Recruitment of Clerk

RESOLVED that:

1. Recruitment panel consisting of Chair, Cllrs Sykes and Thompson agreed;
2. Parish Council provides the recruitment panel with full delegated power to deal with the appointment process from beginning to end;
3. Panel to liaise amongst themselves via email to arrange meetings;
4. Current Clerk to stay in post until December 2015.

16/0915 Spending of reserves

RESOLVED that:

1. Some spending of Parish Council reserves to be allocated to extra horticultural expenditure;
2. Spending on the review of the Parish Plan to be deferred until next year (2016-17 budget) and money allocated for this year to be saved to add to next year;
3. Further equipment in the park to be considered when agreeing next year's budget.

17/0915 Financial issues

a) Payment for approval:

RESOLVED that the following payments were approved and cheques duly signed:

- **£361.35** Clerk's wages
 - **£20.00** Clerk's travel expenses
 - **£960.00** Bradford Works for horticultural work
- b) Clerk also informed Parish Council that a cheque for £913.56 VAT rebate has been received.

18/0915 Correspondence

- Email from local resident re The Malt licensing application: acknowledged;
- Emails from Planning Dept at BMDC re planning application extension and clarification of notices publicising planning applications: acknowledged;
- Email from J O Steel re boring at Midgeham Cliff End quarry: acknowledged;
- Email from local resident re concerns re boring at Midgeham Cliff End quarry: acknowledged;
- Email from YLCA re training events re 'Understanding the Planning System': acknowledged;
- Email from Licensing Team at BMDC re confirmation of receipt of objection re The Malt Pub application: acknowledged;
- Email from Enforcement at BMDC re structure at The Malt Pub: acknowledged;
- Email from local police re speeding in Harden: see item 9/0915;
- Telephone calls from resident re demolition of building at Back O' the Mill: see item 6/0915/1;
- Email from Shipley Area Coordinator's Office re Harden Neighbourhood Forum on 7 October 2015: agreed that Chair to attend to represent the Parish Council;
- Email from BMDC Halls' Manager re Parish Council meetings next year: agreed second Thursday of each month;
- Email from Wilsden Parish Council re licensing application at The Malt Pub: acknowledged.

19/0915 Next meeting

Agreed that the next Parish Council meeting to take place on Thursday 8 October 2015 at 7.15pm in Harden Memorial Hall.

The Chairman closed the meeting at 9.30pm.